



**Parkway Primary School**

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14 November 2024

## Orange elm post office trip

### Orange Elm Trip to Post Office

13th December 2024

Dear Parents and Carers,

The children in Orange Elm will be making a Christmas card which will be posted home as part of our Christmas theme. To widen the experience for the children, we will be taking them to the local post office where they will be able to buy their own stamp and post their creation home.

We will be attending the Post Office on 13th December 2024 and will be travelling via the mini bus.

We will be leaving school at 9.30am and aim to be back in school by 11.30am.

Each child will require £0.85p (correct amount) to cover the cost of a postage stamp and this will need to be in a secure envelope ready for them to use on the day.

Please complete the permission slip below by Monday 25th November to give permission for your child to attend the trip.

Yours sincerely,

Miss Pandey  
Class Teacher

## Permission

I give my permission for my child to visit the Post Office on 13th December

Yes.

No.

**Name:**

**Date:**

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